

## Supporting Document Guidance Notes

This document provides supplementary context and provides guidance as to the types of supporting documents to upload with the application

| Item within online form                                 | Context   | Example documents  |
|---|---|--|
| <b>4. Location</b>                                      |   |  |
| Project area  | Show the overall context of where the project is located, extent of the soil origin and soil reuse areas  | <ul style="list-style-type: none"> <li>- Aerial photograph of site with required information marked up</li> <li>- Plans clearly showing origin and proposed reuse areas</li> <li>- Maps or plans showing project / lot / land title / VicTrack boundaries (this can be RailMap)</li> </ul> |
| Soil origin area  |   |  |
| Soil reuse area   |   |  |
| <b>5. Volume and reuse</b>                              |   |  |
| Reuse material volumes                                  | Where reuse involves multiple material types and/or locations, breakdown of volumes and dimensions of proposed reuse is required  | <ul style="list-style-type: none"> <li>- plans showing dimensions of reuse areas</li> <li>- cross sections showing depths and thicknesses of proposed reuse material layers</li> </ul>   |
| Permit requirement                                      | Where an EPA A17 / L02 or equivalent permit is required   | <ul style="list-style-type: none"> <li>- Copy of permit application (where project is awaiting approval)</li> <li>- Copy of approved permit</li> <li>- In the event EPA confirm permit is not required, copy of written communication with EPA</li> </ul>                                  |
| <b>6. Environmental Impact</b>                          |   |  |
| Impact to native flora and fauna                        | What native flora and fauna is present on site and is it impacted by proposed reuse   | <ul style="list-style-type: none"> <li>- Biodiversity assessment report of the area.</li> <li>- cultural heritage report where sensitive flora has been identified</li> <li>- photographs (including evidence of no vegetation)</li> </ul>   |
| Runoff impacts to streams, waterways, native vegetation | Demonstrate proposed reuse design has considered and mitigates runoff impacts to streams, waterways, native vegetation areas  | <ul style="list-style-type: none"> <li>- Design plans showing surface levels, gradients, drainage pathways</li> <li>- Biodiversity assessment reports / plans identifying runoff impact areas</li> </ul>   |
| Reuse site surface finishes                             | Provide understanding of the finished design surfaces and the thickness, such as gravel, asphalt, concrete, grassed, capping material, etc. over the reuse material in the context of future risk of perched water and/or access to underlying reuse materials  | <ul style="list-style-type: none"> <li>- Detailed design plans and cross sections</li> <li>- IFC drawings</li> <li>- Site plans showing proposed surface gradients</li> </ul>  |
| Services/ utility pits                                  | Confirm where existing services and pits are located within the site which may be impacted by the soil movement or reuse works. Highlight any services which may be at risk during works e.g. temporary access roads over shallow drainage pipes. Highlight any changes to levels which impact future access or maintenance to existing services. | Plans showing services and utility pits within the soil movement and soil reuse areas  |
| Reuse material composition and characterisation         | Provide evidence of environmental assessment of soil including chemical analysis and description of soil / reuse material   | <ul style="list-style-type: none"> <li>- Soil waste disposal classification report</li> <li>- Environmental site assessment report</li> <li>- Test pit and / or borehole logs</li> <li>- Plan showing test / sample locations</li> </ul>   |
| Placement of reuse material                             | Provide evidence of the proposed placement of reuse material with respect to compaction to provide assurance future land use is optimised   | <ul style="list-style-type: none"> <li>- Earthworks specification</li> <li>- Plans with proposed compaction notes</li> </ul>   |
| Impact to Planning Overlays                             | Show the reuse area relative to any planning overlays that are attributed to the site   | <ul style="list-style-type: none"> <li>- Planning Overlay figure from VicPlan online mapping tool</li> <li>- Cultural heritage report</li> </ul>   |
| <b>7. Future Management</b>                             |   |  |
| Site maintenance approval                               | Provide evidence that the future site maintainer acknowledges the future site maintenance requirements  | Written acknowledgement and approval from the responsible party documenting ongoing site maintenance requirements  |